

## COVID-19 - Safe Plan - Sports Clubs

Club name: **North Balwyn Tennis Club**

Version number: **V15**

Date submitted: **25 June, 2020 Amended 11 October 2021**

We have **read and understood** the following information:

- The most recent directions from DHHS:
- <https://www.dhhs.vic.gov.au/sites/default/files/documents/202110/restricted-activity-directions-restricted-areas-no-21.pdf>
- 
- Information from Tennis Victoria <https://www.tennis.com.au/vic/>

Useful general information

- DHHS: [link](#)

	<b>Restriction in place/guideline</b>	<b>Source</b>	<b>Club information about how the committee will ensure this requirement is met</b>
All sports	Requirement to ensure adequate spacing (1.5m) and maximum groups of 4 people.	Directions from the deputy Chief Health Officer  Restricted Activity Directions	Adequate social distancing will be achieved by encouraging the “Get in - Play - Get out” rule will apply with inspection by Coaches and Committee members used to monitor adherence. Singles play will be mandated except where there are no more than 2 households all individuals of which must be fully vaccinated.  <b>As per the <a href="#">Stay at Home Directions</a> recreational tennis (casual and member bookings):</b> <ul style="list-style-type: none"> <li>•Singles play can return for two people for participants who are not fully vaccinated.</li> <li>•Doubles play can return for four people from no more than two households for fully vaccinated participants. Participants must carry proof of vaccination and may be required to show this to an authorised officer at any time.</li> </ul>
	Contact details (name and number) of participants	Directions from the deputy Chief Health Officer	QR code check-in is on entrance gate. . Coaches have their own QR code.

	must be captured, including date and time	Restricted Activity Directions (no.15)	
	No use of indoor facilities	Directions from the deputy Chief Health Officer Restricted Activity Directions (no.21)	The NBTC clubhouse is closed to all members.
	Signage regarding maximum number of users must be installed along with hygiene signage.  Please list the signage you intend to install	Directions from the deputy Chief Health Officer	QR check-in Poster - Hand Washing - 2020-03-13 Poster - Coronavirus Symptoms - 2020-03-13 Poster - Coronavirus-covid-19-keeping-your-distance (health.gov.au) Poster - Do not use bubbler tap/bring you own water bottle Poster - Cover your cough and sneeze Poster - Slowing the spread of Coronavirus
	Additional cleaning measures - frequently touched surfaces cleaned twice daily with use of anti viral disinfectants	Directions from the deputy Chief Health Officer  Restricted Activity Directions (no.29)	The NBTC cleaning contractor has been advised of the necessary changes to the cleaning routine. External toilets only will be cleaned four times weekly. There is no access to the public.
	Procedures in place to maximise likelihood of people to 'get in, train and get out'		An emphasis on the 'get in, play, get out' procedure will be communicated to members via all-member email. Coaches will be able to enforce these requirements with members directly.
	Hand sanitisers on exit and entry to venue	AIS 'rebooting sport' guidelines (referenced in Restricted Activity Directions no.7)	Players will be advised to bring their own Hand sanitiser.
	Process in place to ensure people recovering from COVID-19/those who have been ill no longer pose a risk prior to them entering the facility	AIS 'rebooting sport' guidelines (referenced in Restricted Activity Directions no.7)	Communication to club members (by all-member email will emphasise that anyone recovering from COVID-19 must have successfully completed the government imposed quarantine measures, and be symptom-free, before contemplating a return to tennis.
	Consideration given for managing participants who may be at higher risk from	AIS 'rebooting sport' guidelines (referenced in Restricted Activity Directions	In communication with club members, members with a higher risk from COVID-19 will be advised of the importance of social distancing and personal hygiene.

	COVID-19	no.7)	
Tennis	Minimise risk of infection by restricting balls to a day of the week, group etc	Tennis Victoria guidelines	Tennis at NBTC will be private coaching (1-5 clients per coach at a time) and casual tennis with players asked to bring their own balls. Coaches will provide all balls for their coaching session and coaches will actively discourage and minimise ball handling by their clients.
	Completion of Tennis Victoria's 'Return to Tennis' checklist	Tennis Victoria guidelines	<i>Inserted in table below with numbering from TV checklist</i>
1.1	Has the Club Committee met to discuss the guidelines under which tennis will be reopened at the club?	Tennis Victoria's 'Return to Tennis' checklist	The COVID-19 sub-committee met on Mon 11 October 2021.
1.2	Has the club liaised with the Local Government Authority and/or venue owner to agree on facility use arrangements?	Tennis Victoria's 'Return to Tennis' checklist	Yes, via multiple email and phone conversations. Boroondara CC and Tennis Victoria have provided this template, and the Council on the basis of our included responses in this template will make the final decision relating to facility use arrangements.
1.3	Has the Club Committee assigned roles and responsibilities to committee members, coaches and volunteers to ensure a safe return to tennis for participants?	Tennis Victoria's 'Return to Tennis' checklist	Roles and responsibilities were assigned at NBTC General Committee meeting (including coaches) held on 28 September 2020.
1.4	Has the Club Committee developed a court usage plan to manage the potential demand on facilities – balancing the needs of members, coaching and the community	Tennis Victoria's 'Return to Tennis' checklist	A court booking system is in place where coaches are given priority on weekdays between the hours of 4 – 7 pm.
1.5	Has the Club Committee considered the steps/precautions required	Tennis Victoria's 'Return to Tennis' checklist	If a participant at NBTC tests positive to COVID-19, tracing to possible contacts can be assisted by: QR code Service Victoria on front gates.

	should a participant who has used the facility test positive for COVID-19? Has the Club Committee considered collecting details of participants for contact tracing purposes?		"Book-a-Court" booking system records principal player, date and time
1.6	Has the Club Committee updated the venue Risk Register or Risk Management Plan to include pandemic risk?	Tennis Victoria's 'Return to Tennis' checklist	A formal update of the NBTC risk management plan has not been completed. However, a site audit relating to player physical and COVID-19 safety was conducted on Monday 27 September 2021
1.7	Is the club providing a safe environment for children?	Tennis Victoria's 'Return to Tennis' checklist	Casual tennis for children will be allowed, if accompanied by an adult, and as long as all conditions for safe play are adhered to. The Club has a designated Child Protection contact and Child Safety policies <a href="http://northbalwyntc.org.au/childsafe.html">http://northbalwyntc.org.au/childsafe.html</a>
2	Communication	Tennis Victoria's 'Return to Tennis' checklist	Primary communication with members is via email with almost all members having an email address registered with the Club. A club web site provides a secondary means of communication. Use of club facilities will be restricted to members under the current restrictions.
3.1	Have you conducted an audit of your facilities to ensure that they are in a safe and playable condition? Is the facility accessible and inclusive for ALL community members?	Tennis Victoria's 'Return to Tennis' checklist	An audit of club facilities, and work to make the facilities safe and playable as part of 'Return to Play' was conducted on Monday 27 September 2021.
3.2	Have you undertaken a thorough clean of the facilities, including, but not exclusively, court gates, court and coaching equipment, clubrooms, toilets	Tennis Victoria's 'Return to Tennis' checklist	Cleaning of toilets has been arranged.
3.3	Have you displayed	Tennis Victoria's 'Return to	Yes, COVID-19 related posters and signage around the clubhouse

	COVID-19 hygiene and safe sanitising posters around the venue?	Tennis' checklist	from the time of the government imposed Stage 3 lock-down remain in place. On-court drinking taps have been signposted to deter use.
3.4	Have you decided venue operating hours and whether court lighting will be available?	Tennis Victoria's 'Return to Tennis' checklist	Operating hours will be as normal with lights available to members when light switches are relocated.
3.5	Where applicable, can you leave doors and gates ajar to minimise contact?	Tennis Victoria's 'Return to Tennis' checklist	Yes
3.6	Best practise for using tennis balls or touching gates and equipment?	Tennis Victoria's 'Return to Tennis' checklist	No common use balls will be provided.
	Have drinking taps/fountains been turned off with signage preventing use	Tennis Victoria guidelines and DHHS	Drinking fountains have signage to discourage use. Club members will be instructed to bring their own full water bottle to each session of play.

Please list any additional control measures the club is putting in place

.....

OFFICE USE ONLY

Date authorisation to open is given:

Signed: (Sam Taylor, Senior Coordinator Recreation and Wellbeing)

Signed: (Public Health)

\_\_\_\_\_