

# NORTH BALWYN TENNIS CLUB

## CHILD SAFE CODE OF CONDUCT (DRAFT 14<sup>th</sup> June 2017)

This Code of Conduct outlines appropriate standards of behaviour by adults towards children.

The Code of Conduct aims to protect children and reduce any opportunities for abuse or harm to occur. It also helps members, parents and visitors by providing them with guidance on how to best support children and how to avoid or better manage difficult situations. This Code of Conduct applies to all people involved in the North Balwyn Tennis Club (NBTC) activities, including coaches, members, parents, contractors and visitors.

All adults attending the NBTC are responsible for promoting the safety and wellbeing of children and young people by:

- Adhering to our Child Safe Policy, this Code of Conduct and other applicable NBTC policies.
- Taking all reasonable steps to protect children from abuse
- Treating everyone with respect, including listening to and valuing their ideas and opinions
- Welcoming all children and their families and carers and being inclusive
- Respecting cultural, religious and political differences and acting in a culturally sensitive way, particularly when interacting with children who are Aboriginal or otherwise culturally or linguistically diverse and those with a disability.
- Modelling appropriate adult behaviour. (e.g. using acceptable language and respectful behaviour to all people.)
- Listening to children and responding to them appropriately
- Reporting and acting on any breaches of this Code of Conduct, complaints or concerns. Appropriately treating complaints and concerns seriously and with respect.
- Comply with Tennis Victoria's guidelines on physical contact with children. In essence this requires minimal contact at all times.
- Working with children in an open and transparent way-- other adults should always know about any work you are doing with children.
- Respecting privacy of children and their families, and only disclosing information to people who have a need to know.

Adults attending the NBTC MUST NOT:

- Seek to use children in any way to meet the needs of adults (for example, parents needing on court success more than the child.)
- Ignore or disregard any concerns, suspicions or disclosures of child abuse.
- Use prejudice, oppressive behaviour or bad language with children
- Discriminate on the basis of age, gender, race, culture, vulnerability or sexuality
- Initiate unnecessary physical contact with children or do things of a personal nature that children can do for themselves (such as toileting or changing clothes).
- Develop "special" relationships with specific children or show favouritism through the provision of gifts or inappropriate attention
- Exchange personal contact details such as phone number, social networking site or email addresses with children
- Have unauthorised contact with children and young people online or by phone.

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- Transport children without the express approval of a parent or guardian. (Transport of teams to and from matches requires the driver to be a parent or guardian of one of the players).

In addition this Code of Conduct also requires that children shall treat each other with respect. Bullying ( physical or verbal) will not be tolerated.  
Children must not use social media to intimidate or bully other children.

By observing these standards members, parents and visitors acknowledge their responsibility to immediately report any breach of this code to the Junior Organisers, Club Child Safety member or Club President.

Contact details are listed on the Child Safety Noticeboard and on the website.

This Code of Conduct was approved by the General Committee on.....  
and will be reviewed by the Child Safety subcommittee annually.