

NORTH BALWYN TENNIS CLUB INC.

BY-LAWS (amended Oct 2010)

1. MEMBERSHIP:

- (a) Applications shall be made on the approved form and forwarded to the appropriate Membership Secretary, who will present these applications at the next Committee meeting.
- (b) Members wishing to transfer from one class of membership to another shall make written application to the Membership Secretary.
- (c) The Committee, before considering any application, may require the applicant to satisfy the Committee as to his or her playing standard.
- (d) After the Committee has considered any application, it may take any one of the following courses:
 - (i) It may grant the application.
 - (ii) It may reject the application.
 - (iii) It may offer alternate membership.
 - (iv) It may defer the application and invite the applicant to re-apply at a future date.
- (e) Each application (other than an application for junior membership) shall be accompanied by a fee determined by the Committee, which shall be applied towards payment of the nomination fee (if applicable) and the annual subscription in the event of the application being granted, and shall be refunded to the applicant in the event that the Committee defers the application. In the event that the application is rejected, the fee shall not be refunded.
- (f) An offer of membership must be taken up and the balance of all fees payable shall be paid within thirty days of written notification unless the Committee agrees to extend that period.
- (g) All notices and letters from the Club delivered by hand or posted to the address shown in the Club's records, shall be deemed to have been delivered on the date of such delivery or posting. Every member who changes his or her address shall notify the Secretary in writing of such change.
- (h) Restricted Membership may only be offered to an adult over 17 years of age who has been unable to satisfy the Committee as to his or her playing standard. The playing standard of a Restricted Member shall be reviewed periodically (at least annually) and, if in the opinion of the Committee the required standard is reached, the Member shall be required to transfer to the appropriate class of Membership.

2. SOCIAL PLAY:

- (a) Adult Members: Play is to be organised by using the board. The rules for the operation of the board, as displayed, must be adhered to.
Playing times and court allocation: To operate as determined by the Committee.
The executive has the right to vary these times and allocations if special circumstances occur.
- (b) Junior members are permitted to use 2 courts on week days during State School holidays.
- (c) Junior Members wishing to play on Saturday, Sunday and Public Holiday afternoons will make written application to the Committee for approval. Approved names will be listed on the notice board.
- (d) Adult, Student and Honorary Life Members wishing to play on Saturday mornings must make written application to the Committee for approval.

3. VISITORS:

- (a) Members of the Club may introduce visitors to the Club. Names to be entered in the Visitors' Book and fee paid before play
- (b) No one visitor shall be introduced more than twelve times in the one year without special permission of the Committee (amended Oct 2010).
- (c) Visitors' fees shall be set annually by the Committee at the first meeting following the Annual General Meeting (last set at \$5 Oct 2010)

4. COMPETITION:

(a) Selection Committee - Weekend

1. For senior weekend competition, the Selection Committee shall consist of five (5) members elected annually. Nominees must have played competition tennis with NBTC during the last three years and shall signify in writing their willingness to stand prior to the closing date of nomination list.

Two members, one male and one female, shall be elected by members who have played senior weekend competition tennis with the NBTC during the last three (3) years. The election will be held on the weekends of the last two matches of the second round of summer competition.

A preferential system of counting will be used to decide the elected members.

Three further members will be appointed by Committee from the list of members nominated by competition players prior to election of two members by competition players keeping in mind the need for:

- continuity - 2 of the previous Selection Committee to be on the new Selection Committee
- a minimum of 2 members of each sex
- the selectors to represent a wide range of playing abilities
- only 1 member of a family to be on the Selection Committee.

2. The Committee will appoint a Chairman of Selectors who will be required to attend and report to their meetings if not already a Committee member.

3. The meetings of the Selection Committee will be held as convened by the Chairman, a quorum consisting of three (3) selectors.

4. Powers & Duties of the Selection Committee:

- (a) To select teams to be entered by the Club in all senior weekend competition matches.
- (b) To enter teams and apply for gradings for senior weekend competition matches conducted by those Associations with which the Club is affiliated.
- (c) To conduct election of team captains.
- (d) To conduct tournaments and Club Championships with the exception of those arranged by the Social Committee.
- (e) To carry out any other duties as assigned by the Committee.

(b) Midweek Competition:

Midweek competition shall be controlled by the Midweek Management Committee. Each competition shall elect 5 selectors at their Annual Meeting, using preferential system of voting.

(c) Junior Competition:

Junior competition shall be controlled by the Junior Sub-Committee, which shall consist of Junior Membership Secretary, Junior Organiser and three other members who shall be either parents (they need not be Club members) and/or students who are interested in junior tennis.

(d) Night Competition:

Night competition shall be controlled by the Convenor of the Night Tennis Sub-Committee.

- (e) No members of a competition team will be eligible to play social tennis until the team has completed the match.

5. MIDWEEK MANAGEMENT COMMITTEE:

- (a) The Midweek Management Committee shall coordinate the activities of all groups playing midweek competition and organised social play.
- (b) The Midweek Management Committee shall be responsible to the Committee.
- (c) Membership of the Midweek Management Committee shall include the Secretary of each midweek group – the Convenor shall be a member of the Committee.
- (d) The Midweek Management Committee shall have the power to make decisions on all matters relevant to organised midweek tennis including court usage for competition tennis and the distribution, collection and return of tennis balls. This Committee should act as a liaison group with the Committee and bring to the attention of the Committee any recommendations they consider are for the betterment of the Club.

6. COACH:

Conditions of appointment:

- (a) Coaches shall abide by the Constitution and By-laws of the Club.
- (b) Coaches shall pay a court fee as determined annually by the Committee.
- (c) Coaches may only use courts as designated by the Committee. These courts to be used only at times approved by the Committee.
- (d) A coach may give lessons to non-members who may only use the courts during coaching lessons. (e) Three months' notice of termination of contract is required by either party.

7. TENNIS ATTIRE:

- (a) Correct tennis attire must be worn on the courts at all times.
- (b) Prominent advertising or lettering in any form, other than small approved motifs, is not permitted.
- (c) Tracksuits may be worn:
 - (i) while players are hitting up;
 - (ii) while playing a match during the months of May, June, July, August and September;
 - (iii) at other times if permission is obtained from a Committee member, a team captain or a Committee recognised organiser of social play.

8. GENERAL:

These by-laws may only be amended, added to, or repealed after notice of motion has been given at a previous Committee meeting.
