

**NORTH BALWYN TENNIS CLUB INC.
INFORMATION SHEET
(Amended October 2018)**

A. COURT USE PROCEDURE

- Wear correct tennis attire, including approved footwear suitable for tennis courts.
- Enter court via the gate closest to court to be used.
- For en-tout-cas courts (courts 1& 2 and 7 & 8): Water the court thoroughly before play if necessary, and bag the court afterwards (to the fence line).
- For PolyClay courts (courts 3 -6): Bag courts after each session of play.
- Return drag mats and line brooms to their appropriate place.
- Players shall not use offensive words or gestures or conduct themselves in a manner unbecoming to the best standards of tennis behaviour.
- Sunday play is not permitted by City of Boroondara before 9.00 am.

B. CLUBHOUSE

- Keep facilities clean and tidy at all times.
- Wash, dry and put away your own dishes.
- The last member to leave the clubhouse should turn off lights, airconditioning/heater, lock side sliding doors and leave via the front sliding doors.
- Smoking is not allowed in the clubhouse or within 10 metres of outdoor public children's sporting venues during organised underage sporting events including coaching
- Dogs are not allowed in the clubhouse or grounds.
- Bicycles must not be ridden in the club grounds.

C. VISITORS TO THE CLUB

- Before play, the member accompanying the visitor must complete the entry in the Visitor's Book, located in the top drawer in the kitchen area and pay the appropriate fee, currently \$5. The labelled envelope containing the money should be deposited in the secure steel money box, situated on the left through the door to the toilets.
- No one visitor shall be introduced more than twelve times in the one year without special permission from the Committee.
- No more than three visitors shall play at the invitation of any one member at any one time unless prior permission is obtained from the Committee.
- Visitor children under 9 must be accompanied by an adult family member at all times, may only use courts if available, and no other members are waiting to play. No visitor's fee will be required.

D. COURT AVAILABILITY

Please refer to the detailed Table of Court Use at:

<http://northbalwyntc.org.au/nbtcfles/courtusage.htm>

or go to the North Balwyn Tennis Club website, <http://northbalwyntc.org.au> and click on the side menu "Court use"

Social tennis may be played on courts not being used for competition or coaching. All competitions are during school term, except for MMTA Thursday veterans. The times specified for group coaching are during school term. Social play on Saturday mornings during term is not available due to all courts being needed for Junior competition.

There is no booking system for daylight hours.

See below, H. Social Night Tennis for details on how to book a court under lights.

E. ORGANISED SOCIAL TENNIS

- Members must sign in visitors in the Visitor's Book before playing, see C. Visitors
- Players for sets are decided generally by order of arrival and afterwards by rotation.
- Players may play a singles set if there are vacant courts and either player is not selected to play doubles.
- When play is completed for a court for the session or the day, the balls should be returned to the ball cupboard.

F. NON-ORGANISED SOCIAL TENNIS

- Members are able to play at the Club anytime (except before 9.00 am on Sundays) excepting when courts are allocated for competition play or coaching (see above)
- Members must sign in visitors in the Visitor's Book before playing, see C. Visitors
- Children under 9 must be accompanied by an adult family member at all times, may only use courts if available, and no other member is waiting to play. No visitors fee will be required.

G. SUPPLY OF TENNIS BALLS

- Tennis balls are provided by the Club for organised social play.
- Tennis balls are not provided by the Club for non-organised social play.
- Used tennis balls are available for sale to members at a price set by the Committee.
- New tennis balls are available for sale to members at cost price.

H. SOCIAL NIGHT TENNIS

There are limited opportunities on Mondays to Thursdays (during school terms) due to our participation in BDNTA night tennis competition.

Booking courts:

To check availability, on the NBTC web page click on "Night Tennis" on the menu on the left. Scroll down to "Social Night Tennis" and click on "Court Booking Calendar". Bookings are essential. The booking system requires NBTC members to register with the Secretary, Tony Barton: northbalwyntc@gmail.com. A detailed instruction sheet for booking courts is available in the Information Folder in the drawer in the kitchen island bench. Also in this drawer are envelopes provided for payment.

Payment:

Cost of court use under lights is \$10 per hour per court under an honour system. Use the white envelopes provided, fill in the details on the outside and place money inside. Put the envelope in the secure grey money box just inside the door to the toilet area. The lights are operated by switches on the wall on the right-hand side of the front door as you enter. Tennis under lights must stop by 10.30 pm.

A CHILD SAFE CLUB

North Balwyn Tennis Club is committed to the safety and wellbeing of children at the club. The club has created a Child Safety Policy and a Code of Conduct. We also have a Transport of Children Policy and a guide to responding to and reporting abuse. These documents are available on our website under "Child Safe Policy". Please contact the committee if you have any questions about the Club policy.

We have appointed a Child Safety Person, Sheryl Kerwick, who is available for members to contact if they have any concerns about child safety at North Balwyn Tennis Club. Her contact mobile phone number is: 0423 123 166